

**RESOLUTION NO. 21-38**

**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF EL PASO, STATE OF COLORADO**

**RESOLUTION TO RATIFY THE SUBMITTAL OF A COLORADO PARKS AND  
WILDLIFE OFF-HIGHWAY VEHICLE PROGRAM STATE TRAILS GRANT FOR  
JONES PARK TRAIL IMPROVEMENTS**

**WHEREAS**, Colorado Parks and Wildlife (CPW) provides an Off-Highway Vehicle (OHV) State Trails Grant Program to support trail improvements and repairs that provide OHV opportunities; and

**WHEREAS**, the El Paso County 2017-2021 Strategic Plan Goal #3 Strategy D includes: El Paso County will continue to improve and update the County Park system including parks, trails open space, nature centers, fairgrounds and services; and

**WHEREAS**, El Paso County submitted a \$25,000 grant application for Jones Park trail repairs; and

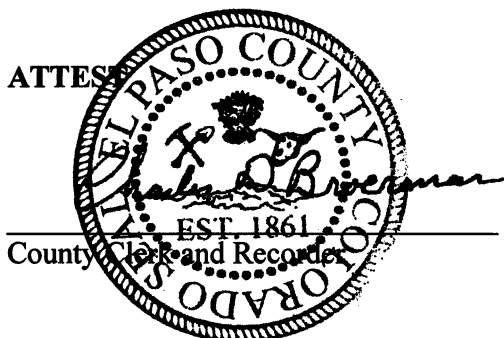
**WHEREAS**, the grant application includes a local grant match of \$10,000 derived from the El Paso County Parks repair funds and a \$25,000 grant from CPW for a total project budget of \$35,000; and

**WHEREAS**, the grant application was submitted to CPW on November 23, 2020 and per El Paso County Policies, staff is seeking ratification of the grant submittal.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Board of County Commissioners ratifies the submittal of a CPW Off-Highway Vehicle State Trails Grant for trail repairs at Jones Park.

Done this 2nd day of February 2021 at Colorado Springs, Colorado.

ATTEST



**BOARD OF COUNTY COMMISSIONERS  
OF EL PASO COUNTY, COLORADO**

*Stan L. VanderWeil*  
Chair

Chuck Broerman  
02/02/2021 11:37:26 AM  
Doc \$0.00 24  
Rec \$0.00 Pages

El Paso County, CO



221020382



<b>Name of Project:</b> Jones Park Renovation Project (Trail 667)		<b>Date of Application:</b> 11-23-20
<i>(Please limit the project name to 5 words or less)</i>		
<b>Total Project Cost:</b> \$ 35,000	<b>Grant Request:</b> \$ 25,000	
<i>Amount Requested (round off to the nearest \$1) must match the Project Budget Form.</i>		
<b>PROJECT SPONSOR (Name and Address for entity legally responsible for project)</b>		
Organization Name: El Paso County Parks		
Mailing Address: 2002 Creek Crossing Street, Colorado Springs, CO 80905		
		<b>Fax:</b>
Telephone: 719-520-7529		Email: ChristineBurns@elpasoco.com

**OFFICIAL USE ONLY – DUNS # (IF REQUIRED):**

<b>PROJECT CONTACT</b> <small>This is the person with day-to-day responsibility for the managing the project, ensuring the contract scope of work will be fulfilled. Please notify us if Project Contact changes.</small>		
Name: Kyle Melvin		Title: Assistant Park Operations Division Manager
Mailing Address: 2002 Creek Crossing Street, Colorado Springs, CO 80905		
Telephone:		Fax:
719-520-6976 office 719-499-1503 mobile		Email: KyleMelvin@elpasoco.com
		Is this the primary contact for this grant: <b>YES</b> <b>NO</b>

<b>PROJECT CLOSE-OUT CONTACT</b> <small>This is the person responsible for submitting receipts for project spending and close-out. Please notify us if Project Contact changes.</small>		
Name: Kyle Melvin		Title: Assistant Park Operations Division Manager
Mailing Address: 2002 Creek Crossing Street, Colorado Springs, CO 80905		
Telephone:		Fax:
719-520-6976 office 719-499-1503 mobile		Email: KyleMelvin@elpasoco.com

<b>GRANTS &amp; AGREEMENTS SPECIALIST (USFS only)</b>		
Name:		Title:
Mailing Address:		
Telephone:		Fax:
		Email:

**PROJECT LOCATION**

Nearest Town or City: Colorado Springs

County(ies): El Paso County

Township/Range/Section: T14S R68W Sec 26; T14S R67W Sec 31 (Work Site #1);  
T15S R68W Sec 1 (Work Sites #2 - #5)

State Senate District #: 2

State Representative District #: 20 and 39

**LAND OWNERSHIP**

1. Provide the name/s of the property owners: El Paso County

2. The trail corridor is controlled by:  Fee Simple  Lease  Easement  License  
 Right-of-Way  Land Acquisition Ownership to be obtained  Other (explain): Public Lands**TRAIL SYSTEM INFORMATION** (List the number of miles for each type of OHV trail in your area)Miles of Singletrack: 4 mi Miles of 50" or less: \_\_\_\_\_ Miles of Full-sized: \_\_\_\_\_**TRAIL USER INFORMATION** (Please check all that apply to the work planned for this project) All-Terrain Vehicle  Side x Side  Full Sized 4X4  
 Motorcycling  Four-Wheeling  Accessible Access**PROJECT INFORMATION** (Please check all activities that apply to this project.)

Include detailed information for each in the Project Scope of Work.

<input checked="" type="checkbox"/> Trail Maintenance	<input type="checkbox"/> Travel Plan Implementation
<input type="checkbox"/> *New Trail Construction miles / ft. _____ (Approved through Travel Mgt Decision)	<input checked="" type="checkbox"/> Resource Protection & Improvement
<input type="checkbox"/> *Major Re-Route miles / ft. closed _____ (that will require new or additional environmental approvals) miles / ft. added _____	<input checked="" type="checkbox"/> Signs
<input checked="" type="checkbox"/> Restoration/Rehabilitation (existing corridor)	<input type="checkbox"/> Youth Corps
<input checked="" type="checkbox"/> Visitor Contacts & Law Enforcement	<input type="checkbox"/> Planning
<input checked="" type="checkbox"/> Education	<input type="checkbox"/> Capital Equipment
	<input type="checkbox"/> Land Acquisition or Other

\* New Trail Construction & Major Re-Route: Trail location(s) must be indicated on project map and detailed description of trail work plans must be provided in Project Selection Criteria, Section D-1, #3 Resource Protection, Enhancement & Restoration

**TRAIL ACTIVITIES SUMMARY** (Based on your project description and budget, provide the percentage for each of the categories listed below.)

<b>% of Budget</b> 95%	<b>Program maintenance</b> (e.g., erosion controls, water bars and culverts, trail clearing and brushing, trail hardening and trail tread repairs, bridge construction and repairs, trailhead improvements and maintenance, crew wages, etc.)
2%	<b>Enforcement, Education &amp; Visitor Contacts</b> (e.g., patrols, enforcement, education and visitor contacts, wages, safety contacts, equipment, etc.)
	<b>Planning &amp; Travel Plan Implementation</b> (e.g., planning, engineering, maps, inventorying, travel management signs & installation, decommission non-system routes, rehabilitation, new construction, wages, monitoring, etc.)
3%	<b>Equipment /Materials/ Signs/ Youth Corps/Miscellaneous</b> (e.g., equipment maintenance and repair, personnel training, certification in the use of specialized equipment, program coordination, etc.)
100%	<b>Total:</b> (Note: Percentages should add to 100 %)

<b>SCOPE OF WORK – Project Description:</b>	
Project Name: Jones Park Renovation Project (Trail 667)	Project No.: (to be completed by CPW)
Project Sponsor: El Paso County Parks	Application Year: 2021-2022
Project Contact: Kyle Melvin	Application No.: (to be completed by CPW)
Total Project Cost: \$ 35,000	Grant Request: \$ 25,000

**Project Description:** Please write a brief description of your project and the expected accomplishments. Be sure to include Who, What, When, and Where. This is your scope of work. (This section is not for project background, benefits or anything other than the actual work to be accomplished. Please address this information in question #2 of section D, Project Selection Criteria.)

El Paso County Parks, in partnership with the Rocky Mountain Field Institute (RMFI), is requesting funding to make improvements and help sustain five sites along approximately 3.5 miles of Trail 667 within Jones Park. El Paso County is requesting the funding and will contract with RMFI to complete the work.

Trail 667 is located on the southeastern flank of Pikes Peak within the Bear Creek Watershed, four miles southwest of downtown Colorado Springs. Trail 667 is part of a shared-use trail system that links to other trails such as Louds Cabin Spur, 622 (Seven Bridges), 668 (Pipeline) and 701 (Foresters). The proposed sites along Trail 667 are located entirely within Jones Park, which is owned and managed by El Paso County.

The project goal is to repair and improve drainage and rebuild the trail tread, which has deteriorated in some spots due to a combination of environmental conditions, poor drainage and heavy use. The proposed work includes building rock retaining walls, drainage structures (dip drains and check dams), regrading, and transplanting/re-seeding in the five locations. The project will follow El Paso County's trail design guidelines and specifications.

An overview of the five sites follows [see photos in section F showing the existing conditions at each site, and Project Sites Map in section E identifying the site locations]:

**Site 1:** The first site crosses a drainage that experiences heavy water flows during storm events. The retaining wall holding the trail tread is undercut, and on the inside edge of the trail water is starting to erode the tread. This proposed project installs check dams above and below existing cobbling to slow water and sediment flow and rebuild the retaining wall to prevent undercutting. This site is about 500 feet uphill from Bear Creek, the closest site to the creek.

**Site 2:** Deep rolling dips are forming in the trail due to heavy use, and users are widening the trail where water is pooling. The proposed repair is dip drains with armored outflows above and below the worst incision, regrading, and spacing dips farther apart. Native seed and transplants will be planted to discourage widening and side cutting.

**Site 3:** This switchback lacks adequate drainage, and incision is occurring above and below the switchback. The proposal is to install drainage structures (the type depending on available materials and trail conditions) above and below the switchback, and cobbling the inside edge.

**Site 4:** Bedrock in the middle of the tread has caused users to widen the trail on both sides of the bedrock, which has created drainage problems on the inside and outside edges. The proposal is to install dip drains with armored outflows, a rock retaining wall with proper drainage, and regrading the tread.

**Site 5: This section is a passing zone where users are side-cutting and widening the trail. This section is comprised of loose dirt without an edge. The proposal is to build a retaining wall to stabilize and delineate the outside edge, establish on-trail drainage to minimize pooling, and re-seed/transplant along the sides.**

**The material used to build drainage structures and rock walls will depend on site conditions and will be sourced from within Jones Park. RMFI crews will conduct the work over approximately two weeks between May and September in 2021, ideally completing the work in early spring or summer. Crew will use mostly hand tools and will not require heavy equipment.**

**Trail information signage, such as trail etiquette reminders, directional signs or temporary "Trail work ahead," will be posted at the sites and will incorporate the "Colorado Registration Dollars at Work" logo as required under the grant.**

## Budget Form

**Project Name:** Jones Park Trail #667 OHV Maintenance

**Date Project will be Completed:** Summer 2021

**Project Sponsor:** El Paso County Parks

**\*\*\*ITEMS LISTED IN THE BUDGET BELOW SHOULD BE SPECIFIC AND CORRESPOND TO THE PLANNED ACTIVITIES INDICATED IN THE PROJECT DESCRIPTION (SCOPE OF WORK) IN YOUR GRANT APPLICATION\*\*\* (Round amounts off to nearest dollar.)**

PROJECT FUNDING SOURCES <small>List all sources and amounts of project funding in this section (insert additional lines if needed)</small>	CASH	In-Kind (Non-Cash) Contributions	TOTAL
OHV Grant Funding (amount of requested OHV grant funds only)			\$ 25,000.00
<b>Other Funding Sources</b>			
El Paso County general fund will be used to supplement grant funding to contract maintenance services with Rocky Mountain Field Institute.	\$ -	\$ -	\$ -
El Paso County general fund will be used to purchase signs and sign post to acknowledge project funding support. Material cost and quantities are approximate.	\$ -	\$ -	\$ 1,161.00
	\$ -	\$ -	\$ -
<b>USE OF GRANT FUNDING</b> <small>List uses of grant funding (only) below</small>	<b>TOTAL PROJECT AMOUNT</b>		<b>\$ 35,000.00</b>

<b>I. Personnel Costs</b> <small>Identify as: Salary/wage, benefits, *travel, training, outfitting costs, personal protection equipment, etc. Non-Profit organizations will be required to purchase</small>				
Club Member/Employee Name or Title	\$ Per Hr			Total Cost
	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
<small>For CPW use only. Approximate number of workhours</small>	#DM/0!		<b>Category Total</b>	\$ -
<b>II. Project Materials/Supplies</b> <small>Identify as: Signs, rock, lumber, paint, nails, printing, maps/guides, education materials, etc.</small>				
Signs / sign post / installation hardware	Price Per	Quantity	Total	
	\$ -		\$ -	
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
			<b>Category Total</b>	\$ -
<b>III. Equipment</b> <small>Identify as: Trail Dozer, ATV, motorcycle, chainsaws, field equipment rentals, equipment fuel and repairs, fleet vehicle operations, etc.</small>				
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
			<b>Category Total</b>	\$ -
<b>IV. Contracted Services</b> <small>Identify as: Youth Corps, NEPA, planning, engineering, construction contractor's/subcontractor costs</small>				
El Paso County is contracting maintenance services through Rocky Mountain Field Institute.	\$ -			\$ 25,000.00
	\$ -			\$ -
	\$ -			\$ -
			<b>Category Total</b>	\$ 25,000.00
<b>V. Volunteer Support</b> <small>Identify as: For Volunteers Only Safety education, safety gear (gloves/goggles), outfitting, per diem (meals or mileage when travel required by and identified in project scope of work), non-monetary awards or recognition.</small>				
	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
			<b>Category Total</b>	\$ -
<b>VI. Insurance</b> <small>(Non-profit organizations only)</small>				
	\$ -			\$ -
			<b>Category Total</b>	\$ -
<b>VII. Grant Administrative Costs</b> (Non-profit organizations only) <small>Identify as: administrative costs, office supplies, postage, phone charges, computer &amp; printer supplies, etc. (Up to 5% of amount spent)</small>				
	\$ -			\$ -
	\$ -			\$ -
			<b>Category Total</b>	\$ -
			<b>Total</b>	<b>\$ 25,000.00</b>

\* Non-profit organizations that reimburse travel expenses will be required to use OHV Program Travel Forms - provided upon request  
 Note: Any changes to the budget must have pre-approval from the Program

