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EL PASO BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Date: Tuesday, July 12, 2022 Item No. 5.u.2.

To: Board of County Commissioners

From: Traci Gorman, Division Manager - Contracts and Procurement

Agenda Wording: Award of a Contract Renewal to RubinBrown LLC for Professional Auditing Services for the Financial Services Department (Finance Division) at a total not-to-exceed cost of \$198,500.00 (RFP No. 20-084).

SUMMARY (including information on budgeted matters)

This item is to request the approval of award of a Contract renewal to RubinBrown LLC for Professional Auditing Services for the Financial Services Department (Finance Division) at a total not-to-exceed cost of \$198,500.00 (RFP No. 20-084).

BACKGROUND (including information on budgeted matters)

On June 10th of 2020, specifications were written, and proposals were solicited from qualified, experienced certified public accounting firms to provide Professional Auditing Services for the County. The Request for Proposals (RFP) was posted on BidNet and advertised in the County's legal publication. Seven (7) proposals were received. After thorough review by the evaluation committee, the proposal from RubinBrown LLC was determined to be responsive and reasonable, and unanimously ranked as the highest. The Financial Services Department (Finance Division) is recommending award of a contract to RubinBrown LLC.

Services include auditing general purpose financial statements and schedule of expenditures of federal awards for both the County and Public Health. Proposers were required to document how they are able to provide all the required services, well-established in the business, financially responsible, experienced in all the required service categories, and have the resources and ability to provide the services in a professional and expedient manner. All services must be in accordance with the RFP Scope of Work.

These services are funded by both El Paso County and El Paso County Public Health.

RubinBrown LLC office is located in Denver, CO.

Backup information for this item is available for review in the Contracts & Procurement Division.

Revenue/Funding Sources: General Fund and Health Department Fund

Revenue/Funding Amount: \$198,500.00
Is there a TABOR Impact: No
Increase to Original Budget: No
Net Cost to El Paso County: \$198,500.00
Total Project Cost: \$198,500.00

Backup information for this item is available for review in the Contracts & Procurement Division.

ESTIMATED TIME FOR PRESENTATION

5 minutes/hours

STRATEGIC PLAN GOALS

- GOAL ONE – Maintain and promote a financially sustainable County Government that is transparent and effective
- GOAL TWO – Continue to enhance the understanding of civic services and promote participation, engagement and confidence in County Government
- GOAL THREE – Maintain and improve the County transportation system, facilities, infrastructure and technology.
- GOAL FOUR – Consistently support regional economic strength.
- GOAL FIVE – Strive to ensure a safe, secure, resilient, and healthy community.

FINANCIAL IMPLICATIONS

Business Year: 2022 Subject to TABOR? NO
Fund:
Funding Amount: \$0.00
Increase to original adopted Budget \$0.00
Net Cost to County: \$0.00
Total Project Cost: \$0.00
Vendor Information

ATTACHMENTS