



RESOLUTION NO. 24-40

BOARD OF COUNTY COMMISSIONERS
COUNTY OF EL PASO, STATE OF COLORADO

RESOLUTION TO RECOGNIZE REVENUE AND APPROPRIATE EXPENDITURES IN THE AMOUNT OF \$170,000.00 FROM THE VICTIM ASSISTANCE AND LAW ENFORCEMENT BOARD (VALE) GRANT TO THE SHERIFF'S OFFICE 2024 BUDGET

WHEREAS, the Sheriff's Office has been awarded grant funding from the Victim Assistance and Law Enforcement (VALE) Grant, Fourth Judicial District, in the amount of \$170,000.00; and

WHEREAS, these grant funds will be used for personnel costs for the Sheriff's Office Victim's Assistance Program; and

WHEREAS, the Sheriff's Office requests that the Board of County Commissioners recognize revenue and appropriate expenditures in the amount of \$170,000.00 to the Sheriff's Office 2024 budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of El Paso County, Colorado, does hereby recognize revenue and appropriate expenditures in the amount of \$170,000.00 to the Sheriff's Office 2024 budget in the following manner:

Recognize Revenue

18019.33423.01	24S00001	VALE Grant - Operations	\$	170,000.00
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Appropriate Expenditures

18019.41102	24S00001	Salaries - Full Time	\$	112,830.00
18019.41400	24S00001	Employer Ins & Other Benefits	\$	57,170.00

DONE THIS 16th day of January, 2024 at Colorado Springs, Colorado.

BOARD OF COUNTY COMMISSIONERS
EL PASO COUNTY, COLORADO

ATTN:



By:

By:

Chair

Cami Bruner



OFFICE OF THE DISTRICT ATTORNEY
Michael J. Allen, District Attorney
Colorado's 4th Judicial District - Serving El Paso & Teller Counties

Fourth Judicial District
Victim Assistance & Law Enforcement (VALE) Board
Statement of Grant Award

Grantee Name: El Paso County Sheriff's Office

Attention: Cy Gillespie

Address: 27 E. Vermijo Avenue
Colorado Springs, CO 80903

Project Title: Victim Assistance Program

Grant Number: 04-24-08

Grant Award: \$170,000.00

Grant Period: 1/1/2024 To 12/31/2024

Date Issued: October 10, 2023

In accordance with the provisions of the Victim Assistance and Law Enforcement statutes, C.R.S. 24-4.2-101, 24-4.2-105, the Fourth Judicial VALE Board hereby awards a grant to the above-named grantee.

Funding is for the cost of:

- Position 1: VALE Grant Victim Advocate
- Position 2: VALE Grant Victim Advocate
- Position 3: VOCA Grant Victim Advocate

Special Conditions: No funds may be used for out-of-state conferences. Funds must be used for victims of crime.

Standard Conditions:

1. Operational within 60 days. If a project is not operational within 60 days of the original starting date of the grant period, the grantee must report by letter to the VALE Board Coordinator the steps taken to initiate the project, the reasons for delay, and the expected starting date. Upon receipt of the letter, the Board may cancel the project, or where extenuating circumstances warrant, extend the implementation date of the project.
2. The grant may be suspended or terminated at any time by the Board if the grantee fails to comply with the provisions of the VALE Statute, Statement of Grant Award, contract, or any of the Certified Assurances and Special Provisions.
3. Funds for this grant award expire December 31, 2024. Unexpended funds remaining on December 31, 2024 must be returned to the VALE Fund.



OFFICE OF THE DISTRICT ATTORNEY
Michael J. Allen, District Attorney
Colorado's 4th Judicial District - Serving El Paso & Teller Counties

INSTRUCTIONS

1. Grant expenditures must be based on the approved budget in this document, and grant activities must be based on approved objectives in the grant application. The grantee must secure prior written approval from the Board if there is to be a change in any budget category or project objectives.
2. The Financial Officer of the project must receive a copy of this document in order to adequately prepare the necessary financial reports.
3. The grantee must comply with the terms in the contract.
4. The signature of the Authorized Official should be the same as the one on the grant application. If there has been a change in the Authorized Official, please submit written notification of the change in signing authority to the VALE Board Coordinator.
5. The grantee must notify the VALE Board Coordinator, in writing, of any changes in the Project Director, Financial Officer or the Authorized Official.

Please have the authorized officials for your organization sign the contract. You should retain a copy of the contract for your records and then return the contract with the electronic signatures to:

**Office of the District Attorney
Attn: Amber Holland
105 E.Vermijo, Suite #111
Colorado Springs, CO 80903
amberholland@DA4Colorado.gov**



OFFICE OF THE DISTRICT ATTORNEY

Michael J. Allen, District Attorney

Colorado's 4th Judicial District - Serving El Paso & Teller Counties

Fourth Judicial District Victim Assistance & Law Enforcement (VALE) Board Contract

Pursuant to the Assistance to Victims of and Witnesses to Crimes and Aid to Law Enforcement Act, Article 4.2, Title 24, C.R.S., the Victim Assistance and Law Enforcement Board of the 4th Judicial District has made the following award:

Grantee:

**El Paso County Sheriff's Office
27 E. Vermijo Avenue
Colorado Springs, CO 80903**

Grant Number: 04-23-08

Project Title: Victim Assistance Program

Purpose of Grant Funds: To provide funding for personnel expenses associated with three victim advocate positions.

Services/Equipment Being Funded:

- **Position 1: VALE Grant Victim Advocate**
- **Position 2: VALE Grant Victim Advocate**
- **Position 3: VOCA Grant Victim Advocate**

Grant Period: January 1, 2024 to December 31, 2024

Amount of Grant Award: \$170,000.00

IT IS HEREBY AGREED:

1. All award disbursements are contingent upon the availability of VALE funds.
2. The contents of the grant application will become contractual obligations of the grant recipient and are incorporated into this contract as is fully set forth herein.
3. The Board will pay out in 4 quarterly installments of **\$42,500.00** on or about the following dates: February 1, 2024, May 1, 2024, August 1, 2024, and November 1, 2024, pending receipt and Board approval of all required reports and verification of expenses.
4. The grant recipient is required to submit four quarterly financial/narrative reports by the following dates: April 15, 2024, July 15, 2024, October 15, 2024, and January 15, 2025. Financial/narrative reporting forms will be provided by the VALE Board. Grant recipients are required to use these forms. It is the responsibility of the grantee to submit quarterly reports, and not to rely upon reminder notices from the VALE program.



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5. Failure to comply with reporting requirements may result in the Board's termination of this grant, return of awarded funds, and/or suspension of the grant. Failure to comply with reporting requirements may also jeopardize future funding to this grantee.
6. Special conditions for the award, which has been stipulated between the VALE Board and the grant recipient, are as follows:
 - No funds may be used for out-of-state conferences.
 - Funds must be used for victims of crime.
7. Any equipment purchased with VALE funds must remain with the grant recipient. Equipment must be used for the purpose designated in the grant application. If the grantee has no further use for the equipment, this information shall be given to the Board in writing and the Board shall determine what is to be done with the equipment.
8. The VALE Board shall review and approve any request for change in the use of grant funds. The request for such change shall be in writing. Approval of the VALE Board must be obtained prior to any such use.
9. In the event all of the monies paid to the grant recipient are not expended within the contractual period, the Board, in its discretion, may extend the time period of the contract or request that monies not used be repaid to the VALE fund. The grant recipient shall submit written notification to the VALE Board by November 1, 2024, if the grant will have any remaining funds at the end of the grant period. All unused funds shall be returned to the VALE fund unless the grant recipient makes a request in writing by November 1, 2024, for use of the funds beyond the grant period and such request has been approved by the VALE Board.

Such requests shall be submitted on the Board's Extension Request form and must include the following information:

 - The amount of remaining funds;
 - How the funds will be used;
 - When the funds will be expended;
 - Why the funds were not expended during the grant period.
10. The grant recipient agrees that all funds received under this contract shall be expended solely for the purposes stated in the grant and approved by the Board. Any funds not so expended, including funds lost or diverted to other purposes, shall be repaid to the VALE fund.
11. Non-compliance with any portion of this contract may result in termination of the grant, withholding of funds, returning money to the VALE fund, and/or other action as deemed necessary by the members of the VALE Board.
12. All grant recipients shall make available to the Board or its authorized designee, upon request, all current records and other information relative to the implementation of the grant.
13. Amendments of any terms of this contract shall have prior approval of the Board. Requests to amend this contract shall be in writing.



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The grant recipient, through the following signatories, understands and agrees that any VALE monies received as a result of the awarding of the grant application shall be subject to the terms of this contract.

Chair, VALE Board

October 10, 2023

Date

Project Director

11/7/2023

Date

Financial Officer

11/7/2023

Date

Authorized Official

Date

Project Director: The person who has direct responsibility for the implementation of the project. This person should combine knowledge and experience in the project area with ability to administer the project and supervise personnel. He/She shares responsibility with the Financial Officer for seeing that all expenditures are within the approved budget. This person will normally devote a major portion of his/her time to the project and is responsible for meeting all reporting requirements. The Project Director must be a person other than the Authorized Official or the Financial Officer.

Financial Officer: The person who is responsible for all financial matters related to the program and who has responsibility for the accounting, management of funds, verification of expenditures, audit information and financial reports. The person who actually prepares the financial reports may be under the supervision of the Financial Officer. The Financial Officer must be a person other than the Authorized Official or the Project Director.

Authorized Official: The person who is, by virtue of such person's position, authorized to enter into contracts for the grant recipient. This could include: Mayor or City Manager for City Agencies/Police Departments, Chairperson of the County Commissioners for County Agencies/Sheriff's Departments, President or Chairperson of the Board of Directors for Non-Profit agencies, District Attorney, Superintendent or other Chief Executive Officer.