



EL PASO COUNTY

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EL PASO BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Date: Tuesday, February 6, 2024 Item No. 5.p.
To: Board of County Commissioners
From: Todd Marts, Executive Director - El Paso County Parks & Community Services
Agenda Wording: Resolution to revise the Fair Advisory Board bylaws.

SUMMARY (including information on budgeted matters)

- Changed "Fairgrounds" to "El Paso County Fair and Events Center" in numerous places throughout the document.
- Added the below paragraph to highlight how this is an active board: "Advisory Board members shall volunteer talents or time when needed to promote the success of the El Paso County Fair and Events Center. Members are also required to volunteer time and talents during the annual County Fair. Members are to act as productive and positive influences on the Fair Advisory Board within the terms of the Fair Advisory Board Articles of Incorporation and these bylaws."
- Clarified the Terms of Office, Vacancies and Replacement section to be in alignment with the Tier 2 Volunteer board Resolution.
- Removed a section talking about how the FAB will assist in preparing the budget.
- Removed how the agenda will be posted in the lobby of the County Office Building, and adjusted wording to say it will be posted in accordance with the Sunshine Law.
- Removed a section of Fairgrounds Management, which talked about how the fairgrounds will be managed by staff (administering contracts, renting facilities, employing people as needed, etc.).

Clarification of terms, voting and associate member appointments, and member responsibilities and officer responsibilities. Committees were updated to be reflective of what we do and need. We removed a section that directed the Fair Advisory Board to assist the executive director in creating and updating the annual budget. There was a section that stated the agenda will be posted in the lobby of the county office building, and that was removed. Also removed were the Fairgrounds Management items, which talked about Supervisor and Manager responsibilities and do not relate to the Fair Advisory Board.

BACKGROUND (including information on budgeted matters)

The current Fair Advisory Board bylaws were approved in January of 2007. Since that time many items have changed or are no longer relevant, so a revision of the by-laws is necessary. A draft of the by-laws were created, reviewed by County Lawyers, and approved by the Fair Advisory Board on February 22, 2023.

ESTIMATED TIME FOR PRESENTATION

minutes/hours

FINANCIAL IMPLICATIONS

Business Year:	2024	Subject to TABOR? NO
Fund:		
Funding Amount:	\$0.00	
Increase to original adopted Budget	\$0.00	
Net Cost to County:	\$0.00	
Total Project Cost:	\$0.00	
Vendor Information		

ATTACHMENTS

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