



EL PASO COUNTY

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EL PASO BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Date: Tuesday, July 23, 2024 Item No. 5.i.2.

To: Board of County Commissioners

From: Amanda Grant, Deputy Director - Financial Services

Agenda Wording: Approval of a Contract Amendment and Change Order to The Vertex Companies, LLC for Engineering and Design Services for the Security Ditch Project for the Public Works Department – Engineering Division at a not-to-exceed amount of \$10,944.00 (CON-23-001).

SUMMARY (including information on budgeted matters)

This item is to request the approval of a Contract Amendment and Change Order to The Vertex Companies, LLC for Engineering and Design Services for the Security Ditch Project for the Public Works Department-Engineering Division at a not-to-exceed amount of \$10,944.00 (CON-23-001).

BACKGROUND (including information on budgeted matters)

El Paso County entered into a Professional Services Agreement with The Vertex Companies, LLC for engineering and design services for the Security Ditch Project on May 2, 2023. The Department of Public Works – Engineering Division is requesting a contract amendment and change order to The Vertex Companies for engineering services during construction. These services shall include reviewing contractor bids, reviewing shop drawings, reviewing and responding to information requests, punch list preparation, document as-builts / revisions, and site visits as requested. This contract amendment and change order will increase the total not-to-exceed amount of the contract by \$10,944.00 for a total contract not-to-exceed amount of \$219,283.50.

A Request for Proposal was advertised on January 12, 2023 and one proposal was received. After a thorough review by the evaluation team, the Department of Public Works – Engineering Division recommended award to The Vertex Companies, LLC.

The Vertex Companies, LLC is located in Denver, CO.

Backup information for this item is available for review in the Contracts & Procurement Division.

Revenue/Funding Sources:	ARPA
Revenue/Funding Amount:	\$10,944.00
Is there a TABOR Impact:	No
Increase to Original Budget:	No
Net Cost to El Paso County:	\$10,944.00
Total Project Cost:	\$219,283.50

ESTIMATED TIME FOR PRESENTATION

5 minutes/hours

ATTACHMENTS