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## EL PASO BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

**Date:** Tuesday, September 24, 2024 Item No. 6.q.1.

**To:** Board of County Commissioners

**From:** Amanda Grant, Deputy Director - Financial Services

**Agenda Wording:** Approval of Contract Amendment No. 3 and a Change Order to TreanorHL, Inc. for the Courthouse Optimization Study for the Department of Facilities and Strategic Infrastructure Management at a cost not-to-exceed \$9,961.00 (Contract 23-030).

#### SUMMARY (including information on budgeted matters)

This item is to request the approval of a Contract Amendment No. 3 and a Change Order to TreanorHL, Inc. for the Courthouse Optimization Study for the Department of Facilities and Strategic Infrastructure Management at a not-to-exceed cost of \$9,961.00 (Contract 23-030).

#### BACKGROUND (including information on budgeted matters)

On February 7, 2023, the award of a contract was approved by the Board of County Commissioners to TreanorHL, Inc. to perform an optimization and space needs study of the El Paso County Courthouse to determine the best use of existing space by various departments and possible construction at the courthouse or satellite locations. This study was required due to the need for additional space at the El Paso County Courthouse to meet the current and future needs of El Paso County and the 4th Judicial District.

Amendment No. 3 and a Change Order is required to complete the Optimization Study based upon a finalized caseload analysis. The contract shall be extended to October 31<sup>st</sup>, 2024. As part of the work outlined in this Professional Services Contract, TreanorHL conducted an optimization and space needs study at the El Paso County Courthouse for El Paso County and the 4<sup>th</sup> Judicial District. Upon completion of the study, TreanorHL shall present the findings to the County.

This contract piggybacks on Larimer County Request for Proposal P20-15 Courtroom Usage and Optimization Study.

TreanorHL is located in Topeka, KS.

Additional backup information for this item is available for review in the Contracts & Procurement Division.

Revenue/Funding Sources:            General Fund

Revenue/Funding Amount:	\$9,961.00
Is there a TABOR Impact:	No
Increase to Original Budget:	No
Net Cost to El Paso County:	\$9,961.00
Total Project Cost:	\$195,479.00

ESTIMATED TIME FOR PRESENTATION

5 minutes/hours

ATTACHMENTS