Criminal Justice Assistance Board
Michael Allen, Brent Nelson, Rossie Trujillo, Benjamin Garrett – Board Directors

PUBLIC MEETING NOTICE

PUBLIC NOTICE is hereby given pursuant to Colorado Revised Statutes 24-6-402 that the 4th Judicial District Criminal Justice Assistance (CJA) Board. The 4th Judicial District includes El Paso and Teller counties.

DATE OF MEETING: December 18, 2025

TIME OF MEETING: 11:00 A.M.

MEETING LOCATION: 4TH JUDICIAL DISTRICT ATTORNEY'S OFFICE
105 E. VERMIJO AVE., 5th Floor Carolyn's Place Conference Room
COLORADO SPRINGS, CO 80903

All meetings are held in an available conference room at the District Attorney's Office in Colorado Springs. Meetings are subject to change. Please call or email the 4th Judicial District CJA Program to confirm the quarterly meeting date, time and location. All persons attending CJA Board meetings are required to comply with security screening procedures as directed upon entering the District Attorney Office building and provide their full name to be included in the minutes of the meeting.

To ensure an equitable and fair process for all, persons attending the CJA meetings may not address the CJA Board during the meeting. If there is a matter you wish the CJA Board to consider, please outline the request in writing and submit it no later than five business days prior to a scheduled CJA Board meeting to the CJA secretary at the address provided in this notice. Written requests submitted for CJA Board consideration at a quarterly meeting will be deferred to the next scheduled monthly meeting if received less than five working days before the meeting.

The members of the 4th Judicial District CJA Board, upon affirmative vote of two thirds of the quorum present, may hold an executive session pursuant to the Colorado Open Meeting Law (C.R.S. 24-6-402(4) et seq.) and CJA Bylaws.

To request a copy of the 4th Judicial District CJA Bylaws, please contact:

Melissa Peters Allgood, CJA Secretary
MelissaPetersAllgood@DA4Colorado.gov
105 East Vermijo
Colorado Springs, CO 80903

CRIMINAL JUSTICE ASSISTANCE BOARD AGENDA
December 18, 2025

1. Review August 7, 2025 meeting minutes
2. Financial Report – Ben Garrett
3. Old Business
    a. Fund options
    b. 2024 Form 990 – review and approve
4. New Business
    a. Discussion of Fees in Diversion Contracts
    b. Community Give Back 2025
5. Set next meeting date