

Meeting Minutes
Groton Housing Authority
Groton, Connecticut
September 3, 2019
Pequot Village Community Room

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SPECIAL MEETING

Commissioners : Nancy Codeanne Chair, Robert Frink Vice-Chair,
John Casey, Paul Filippetti,
Executive Director: Robert Cappelletti
Property Manager: Jamie Lee

1. Meeting was called to order at 3:07 P.M. by Chair Codeanne
2. Roll Call: Commissioners Codeanne, Casey, and Filippetti were present. Commissioner Frink arrive at 3:20. Six residents were in attendance.
3. Public Comment: One resident raised questions relative to the dog policy and barking dogs, and dogs not on leash. A suggestion to amend the policy to restrict it to legally licensed service dogs was mentioned.

Grass cutting and trimming at Grasso Gardens was questioned and will be addressed by the Property Manager.

4. Tenant Commissioner: No report

The Tenant Commissioner Election on Wednesday July 31st resulted in a tie. GHA rescheduled the election for August 29.

The League of Women Voters is checking the mail in votes. When all are counted and reported to Property Manager, she will notify the candidates.

5. A motion to approve the minutes of the meeting of July 24, 2019 was made by Commissioner Filippetti, seconded by Commissioner Frink. No discussion. Motion passed with one abstention (Commissioner Casey).

A motion to approve the payment of the bills as presented was made by Commissioner Casey, seconded by Commissioner Filippetti. The vote to approve the payment of the bills passed unanimously.

Motion made by Commissioner Casey to move agenda item 9b seconded by Commissioner Frink. (Review of Audited Financials 2017-2018)

No significant findings. CHFA Asset Manager accepted audit as submitted.

6. The monthly financials were reviewed.

b. A motion to approve the payment of MHA invoice made by Commissioner Frink, seconded by Commissioner Casey. No discussion. Motion passed unanimously.

7. Executive Director Report

The abatement work is completed and the requisition will be reviewed for payment. The demolition work will begin after a two week delay in receiving the permit. Permits for electrical, plumbing and fire sprinklers had not been received.

Property Manager and Executive director attended the PV Model Building construction meeting. Peter Harding from Home Energy Technologies provided historical data from Groton Utilities which will allow them to determine energy savings based on architectural passive house design.

Discussions with the Groton Family Farm continue. Development and preservation options have been proposed. The family has yet to decide the structure and format of the partnership/ownership agreement or how they wish to proceed.

8. Property Manager's Report and Resident Services Coordinator's Report were reviewed.

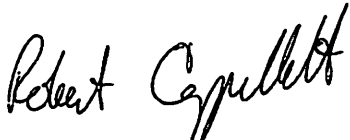
SRAP contracts went into effect May 1, 2019. There are an additional 32 residents eligible. Applications will be submitted and inspections scheduled.

Resident Service Coordinator is working with TVCCA to set up Energy Assistance for residents.

Motion to adjourn made by Commissioner Filippetti, seconded by Commissioner Casey. Vote passed unanimously.

Meeting adjourned 4:26 P.M.

Respectfully Submitted,



Robert Cappelletti
Secretary