

Meeting Minutes  
Groton Housing Authority  
Groton, Connecticut

Special Meeting Wednesday May 4, 2022 9:30AM  
Remote Call-In

Commissioners : Robert Frink Chair, Ken Sigel Vice-Chair,  
Nancy Codeanne, Charlotte Cookson, Tenant Commissioner  
Executive Director: Robert Cappelletti  
Property Manager: Jamie Lee

1. Roll Call, Declare a Quorum, Call to Order
  - a. Chairman Frink declared a quorum with all Commissioners present except Commissioner Cookson and called the meeting to order at 9:46AM. Executive Director Cappelletti and Property Manager Lee were also in attendance. Commissioner Cookson joined at 9:49AM
2. Review the new GHA Web Site, agree on final adjustments, authorize a go-live date.
  - a. The web site was reviewed page-by-page. Members made comments on text and images. It was agreed that Commissioner Codeanne would get together with Jamie Lee in the next week to fine-tune text, grammar, punctuation and text size and color. The go-live would be in Mid-May.
3. Potential discussion and action on the 2022 CDBG application and the DOH/CHFA Consolidated Application.
  - a. There was no discussion on this item.
4. The meeting adjourned at 10:46AM.

Respectfully Submitted,

  
Robert Cappelletti

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